

Tool 11. DISSEMINATION OF EVALUATION FINDINGS

RESULTS RECIPIENTS To whom do you address the information?	Organisation running evaluated project	Stakeholders/Partners of the project, e.g. donors, beneficiaries in participatory evaluation	Other recipients e.g. local community
INFORMATION FORM In what form should it be presented? (examples)			
PURPOSE Why do you want to inform the recipients? What do you expect them to do?			
CONTENT What do you want to communicate? What do you want to inform the recipients about?			
DEADLINE When should you inform the recipients?			

Author: Monika Bartosiewicz-Niziołek

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