MICHAEL N. FEUER  
CITY ATTORNEY

POSITION ANNOUNCEMENT

GENERAL COUNSEL

PORT OF LOS ANGELES DIVISION

OPENING: General Counsel for the Port of Los Angeles (POLA) Division in the Los Angeles City Attorney’s Office

DIVISION: The POLA Division handles all legal matters concerning the Board of Harbor Commissioners and the Los Angeles Harbor Department. The General Counsel leads the Division which is currently comprised of 14 attorneys and 7 support staff employees. The Division has a significant and diversified caseload with numerous cases pending in both state and federal courts. In addition, the Division prepares and processes all transactional matters, including but not limited to all permits, leases, and contracts for all Harbor Department operations. The Division also has an extensive and complex environmental law practice.

The POLA Division is located at 425 S. Palos Verdes, 5th Floor, San Pedro.

DUTIES AND RESPONSIBILITIES: The General Counsel’s primary responsibilities will include:

1. Supervising and providing guidance and direction on all legal matters to the POLA Division’s attorneys and support staff

2. Providing advice to the Los Angeles Harbor Department and the Board of Harbor Commissioners

3. Coordinating the supervision and direction of outside counsel.

QUALIFICATIONS: Applicants should have at least 10 years of experience practicing law. Additional considerations include: 1) experience supervising attorneys and support staff; (2) knowledge of government regulations applicable to port operations; 3) experience overseeing outside counsel; 4) strong written and oral communication skills; 5) strong analytical and problem-
solving skills; 6) ability to deal effectively with public officials, departmental personnel and members of the public; 7) knowledge of CEQA and NEPA; and 8) experience with municipal law (e.g., the Ralph M. Brown Act, the California Public Records Act).

Applicants must be licensed to practice law in all courts in the State of California and the United States District Court of the Central District of California.

**RESUME AND WRITING SAMPLE:** Candidates should provide a resume or a brief written summary of their experience. Candidates are also required to submit a recent writing sample which they personally authored.

**PROBATION:** Appointment to these exempt positions (non-Civil-Service) will be subject to a two (2) year probationary period as required by Section 1050 of the City Charter. Successful completion of the two (2) year probationary period will result in tenure with the office.

**APPLICATION AND DEADLINE:** Attorneys interested in applying should submit a resume, writing sample, and cover letter specifying "POLA – GENERAL COUNSEL" in ONE (1) pdf file via email only to atty.recruit@lacity.org by Monday, February 24, 2020.

Selected applicants will be invited to interview.

**CONFLICT OF INTEREST:** This position is designated Category 2 on Schedule B of the Conflict of Interest Code.

AS A COVERED ENTITY UNDER TITLE II OF THE AMERICANS WITH DISABILITIES ACT, THE CITY OF LOS ANGELES DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY AND, UPON REQUEST, WILL PROVIDE REASONABLE ACCOMMODATION TO ENSURE EQUAL ACCESS TO ITS PROGRAMS, SERVICES AND ACTIVITIES. TO REQUEST A REASONABLE ACCOMMODATION, PLEASE CALL (213) 978-7160