Position Announcement

Deputy City Attorney

Airport Division

Position: Employment attorney in Airport Division of the Los Angeles City Attorney’s Office.

Section: The twenty attorneys at the Airport Division act as legal counsel to the Department of Airports (“LAWA”) and the Board of Airport Commissioners (“BOAC”) relating to the three airports owned and operated by the City of Los Angeles. Attorneys in the Division handle representation of LAWA in a wide range of areas, including lawsuits in state and federal courts, and appearances before various administrative bodies such as the Civil Services Commission and the United States and California Departments of Transportation. Attorneys in the Division also prepare many types of documents, including contracts, leases, permits, licenses, reports, and concession agreements. In addition, a significant responsibility of the attorneys is serving as general counsel for LAWA, providing advice to various levels of Airport management regarding a broad range of issues including, but not limited to, eminent domain, inverse condemnation, bankruptcy, municipal financing, land use, landlord-tenant, insurance and risk management, nuisance, First Amendment issues, noise regulations, engineering, construction, federal regulations, labor law, police matters, the City Charter, Administrative and Municipal codes, conflict of interest, ethics, Public Records Act, the Brown Act and environmental law.

The LAWA Division is located at Los Angeles International Airport, 1 World Way, Room 104, Los Angeles.

Duties and Responsibilities: The selected attorney’s primary responsibilities will be to handle employment matters for both civilian and sworn employees of LAWA. Additional responsibilities may include civil litigation, the
negotiation and drafting of leases and other transactional
documents, and provision of advice to LAWA and its Board.

**QUALIFICATIONS:** Applicants for this position should have at least two years of
experience in transactional, civil practice, or equivalent areas. Additional
desired considerations include: 1) strong written and oral
communication skills; 2) ability to work effectively in a fast paced,
complex operational and legal environment with a business
orientation; 3) ability to quickly analyze and advise on complex
issues that may involve a significant fiscal component; 4) strong
detail orientation; 5) employment, public safety or risk management
experience; and, 6) litigation experience. Training is available for
candidates with strong skills but no airport experience.

**PROBATION:** Appointment to these exempt positions (non-Civil-Service) will be
subject to a two (2) year probationary period as required by Section
1050 of the City Charter. Successful completion of the two (2) year
probationary period will result in tenure with the office.

**APPLICATION AND DEADLINE:** Attorneys interested in applying should submit their resume, writing
sample which may be either a recent brief, report or writing
research memo, and cover letter specifying “DCA –
EMPLOYMENT LAW – LAWA – (YOUR BAR NUMBER)” in ONE
(1) pdf file via email only to atty.recruit@lacity.org by midnight,
Friday, March 6, 2020.

A selected pool of applicants will be invited to interview with the
Office.

**CONFLICT OF INTEREST:** This position is designated Category 16 on Schedule B of the
Conflict of Interest Code.