



MICHAEL N. FEUER
CITY ATTORNEY

POSITION ANNOUNCEMENT

DEPUTY CITY ATTORNEY

CIVIL APPELLATE DIVISION

CIVIL LITIGATION BRANCH

SALARY RANGE: \$107,991 - \$206,524

POSITION: Attorney in the Civil Appellate Division

SECTION: The Division handles appeals and writs arising out of civil litigation in a variety of areas including personal injury, dangerous condition of public property, state and federal civil rights laws, employment law, municipal law, constitutional law, complex commercial litigation, and public health law. The Division represents the City and occasionally the People of the State of California as amicus curiae in appeals that touch on areas of law with potential impact on the City and on issues of state-wide and nation-wide importance. The Division occasionally advises the City Council on legal issues. The attorneys in this Division practice in all California and federal appellate courts, including the United States and California Supreme Courts. The attorneys in the Division also occasionally assist in law and motion practice at the trial court level.

RESPONSIBILITIES: The selected attorney will be responsible for:

1. Handling writs and appeals on behalf of the City and its individual employees in federal and state appellate courts, including all briefs and oral argument;
2. Drafting dispositive law and motion filings and post-trial motions in high-exposure civil litigation matters; and providing procedural and substantive research and input to trial attorneys;
3. Preparing regular written reports and updates on the status of pending matters to the Executive Office;
4. Attending mediations and settlement conferences;
5. Attending City Council hearings related to matters handled by the Division and,
6. Participating in the Office's risk management efforts.

**REQUIRED
QUALIFICATIONS:**

Applicants for this position must have a license to practice law in all of the courts in the State of California. Additional requirements include:

1. Five or more years of practice, including significant appellate practice or law and motion experience;
2. Demonstrated high level of skill in legal research, writing and analysis;
3. Excellent oral advocacy skills;
4. Demonstrated ability to regularly and carefully read, review and summarize large records, including reporter's transcripts in excess of 1,000 pages and multiple volumes of court documents;
5. Proficient in the use of legal practice technology, including Lexis and Word.

**DESIRED
QUALIFICATIONS:**

Previous experience and background in government tort liability and immunities; dangerous condition of public property; 42 USC 1983 and federal civil rights law; employment law; and the California Public Records Act.

Admission into the Ninth Circuit.

Certification with the State Bar as an Appellate Specialist.

WRITING SAMPLES:

Candidates are required to submit two writing samples (appellate work is preferred) personally composed by the applicant in the past two years.

PROBATION:

Appointment to these exempt positions (non-Civil-Service) will be subject to a two (2) year probationary period as required by Section 1050 of the City Charter. Successful completion of the two (2) year probationary period will result in tenure with the office.

**COVID-19
VACCINE MANDATE:**

In accordance with Los Angeles City Ordinance 187134, candidates must meet the minimum requirement of being fully vaccinated against COVID-19 or receive an exemption and report their vaccination status prior to being hired by the hiring City department. The ordinance is available at https://clkrep.lacity.org/online/docs/2021/21-0921_ord_187134_8-24-21.pdf.

**APPLICATION
AND DEADLINE:**

Attorneys interested in applying should submit their resume, writing samples, and cover letter in **ONE (1) merged PDF FILE**, indicating, "**DCA – CIVIL LIABILITY APPEALS DIVISION**" in the subject line, to atty.recruit@lacity.org.

Selected applicants will be invited to interview. Interviews ongoing until the position is filled.

**CONFLICT
OF INTEREST:**

This position is designated Category 5 on the Conflict of Interest Code.