POSITION: The Office of the City Attorney is seeking an experienced General Counsel to lead its Airports Division.

DIVISION: The Airports Division acts as legal counsel to Los Angeles World Airports (LAWA), its officers and employees, and the Board of Airport Commissioners (Board). LAWA is the governing body for Los Angeles International, Van Nuys General Aviation, and Palmdale Regional Airports. The General Counsel leads the Division currently comprised of 17 attorneys and 13 support staff members. Attorneys in the Division handle a wide variety of litigation and transactional matters. This representation includes litigation and advice concerning contract and lease disputes, condemnation, employment-sworn and non-sworn, environmental, insurance, land use, noise, nuisance, personal injury, landlord-tenant disputes, First Amendment rights, and regulatory (FAA) matters. The attorneys also assist LAWA in negotiating and drafting numerous documents, including leases, licenses, permits, construction contracts, and concession agreements. The attorneys also provide general legal advice to the Board and various levels of LAWA management.

The Division is located at Los Angeles International Airport at 1 World Way, Los Angeles, California 90045.

DUTIES AND RESPONSIBILITIES: The selected attorney’s primary responsibilities will include:
1. Supervising and providing guidance and direction to the Airports Division’s attorneys and support staff on all legal matters;
2. Providing advice and counsel to LAWA and the Board; and
3. Coordinating the supervision and direction of outside counsel.
DESIRED QUALIFICATIONS: Applicants should have at least ten years of legal experience. Additional considerations include:
1. Knowledge and experience with laws and regulations governing airports;
2. Experience managing complex projects, complex and diverse litigation and/or transactions;
3. Demonstrated strong leadership capabilities, including experience mentoring and supervising attorneys and support staff;
4. Experience with municipal law (including the Ralph M. Brown Act, California Public Records Act, and CEQA);
5. Demonstrated ability to advise and collaborate with public officials and organizational executive leadership and management;
6. Demonstrated ability to deal effectively with personnel and members of the public;
7. Strong written and oral communication skills; and
8. Demonstrated organizational, analytical, and problem solving skills, including the ability to prioritize and concurrently complete multiple assignments.

WRITING SAMPLE: Candidates are required to submit a recent writing sample personally authored by them.

PROBATION: Appointment to this exempt position (non-Civil-Service) will be subject to a two-year probationary period as required by Section 1050 of the City Charter. Successful completion of the two-year probationary period will result in tenure with the Office.

APPLICATION AND DEADLINE: Attorneys interested in applying should submit their cover letter specifying GC – AIRPORT DIVISION (YOUR CALIFORNIA BAR NUMBER), resume, and one recent writing sample authored personally by them in ONE (1) PDF FILE via email to Atty.recruit@lacity.org.

Selected applicants will be invited to interview.

This position will remain open until filled.

CONFLICT OF INTEREST: This position is designated Category 2 on Schedule B of the Los Angeles City Attorney’s Office Conflict of Interest Code.

AS A COVERED ENTITY UNDER TITLE II OF THE AMERICANS WITH DISABILITIES ACT, THE CITY OF LOS ANGELES DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY AND, UPON REQUEST, WILL PROVIDE REASONABLE ACCOMMODATION TO ENSURE EQUAL ACCESS TO ITS PROGRAMS, SERVICES AND ACTIVITIES. TO REQUEST A REASONABLE ACCOMMODATION, PLEASE CALL (213) 978-7160.