2022 AMCIS Author Guide – Tips and Tricks

Table of Contents

Creating a Submission .........................................................................................................................1
  Logging In ........................................................................................................................................1
  Submitting a Paper .......................................................................................................................... 2

Revising a Paper ..................................................................................................................................4
  Reviewer Response and Camera-Ready Submission ........................................................................4

Creating a Submission

Logging In

1. Go to the AMCIS submission site: https://new.precisionconference.com/ais
2. Enter your “Username” and “Password” and “Sign in”
   a. If this is your first-time logging in, refer to the login email that you received from PCS.
   b. If you do not know your password or have forgotten it, click on the Forget your password? “Reset my password” link.

Questions? Email amcis2022program@gmail.com
3. On the **Account tab**, make sure that you agree to the **Terms of Use**.

   **Terms of Use**
   - I agree to the Terms of Use.

**Submitting a Paper**

1. Go to the AMCIS submission site: [https://new.precisionconference.com/ais](https://new.precisionconference.com/ais)
2. To submit a completed or ERF paper, select Submissions on the top menu bar. Make sure that the Society dropdown says AIS, the Conference/Journal dropdown says AMCIS 2021, and the Track says AMCIS 2021 Papers (Completed and ERF)”. Select Go to create your new submission.

3. You should now see a new, incomplete submission which you can Edit.

4. To complete your submission, choose the Track you are submitting to, enter your title, author information including affiliation and contact information, and your 150 word Abstract (this is the description that will appear on in the AIS eLibrary if it is accepted). Finally, choose to Record Changes.

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AMCIS 20XX AMCIS Papers (Completed ... - submission 1004

Fill in this form to make your submission. When done, press the 'submit' button at the bottom of the page.

Track
Choose this Track first, then the Minitrack below.

Minitrack
Choose the Track above first, then this Minitrack.

Title

Submission Type
- Completed Research
- Emergent Research Forum

Authors
Name Affiliation Secondary Affiliation

Abstract

Document (blinded PDFs only)

Note New file
Choose File No file chosen

Plagiarism
By choosing to submit this work, you are acknowledging you understand to prevent research misconduct and help ensure research integrity, all accepted papers will be evaluated by iThenticate for risks of plagiarism. Papers that violate the AIS Code of Research Conduct will be removed from the program. For more information, please visit the conference website.

Record Changes

Return to list of submissions without changes

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5. At this point, your submission is complete.

Revising a Paper

Reviewer Response and Camera-Ready Submission

1. If you have been asked to revise your minitrack submission, follow the following instruction.
2. Visit https://new.precisionconference.com/ais
3. Select Edit final version.
4. Complete any required revisions, upload your response to reviewers, and select Record Changes.
5. To verify your final changes, you can select See Final Version.

Questions? Email amcis2022program@gmail.com
AMCIS 2022, Author Guide

Submissions

Make a new submission to

Existing Submissions

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<td></td>
<td>See original submission, comments and reviews</td>
<td></td>
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